

**ACPM Coordinating Committee Meeting
November 15, 2005**

Present: Mary Camarata, Nannette Coons, Laura Hinton, Kathy Kelley, Marilynn Kiel, Cynthia Newman, Jennifer Sims, Marianne Strzelecki, Ginger Tamborello, Gretchen Tickle, Mary Jo Wilt

Opening Prayer: Mary Jo

CFF Office

- Marianne answered the previously submitted question regarding individual parishes offering content courses to their catechists apart from, but in cooperation with, FTCM. The question implied that individual content courses are no longer allowed. This is not the case. The FTCM coordinator has changed, however, requests for individual content courses are still taken on a case by case basis. If a parish is interested in presenting a content course, and
 - the course would not interfere in proximity with an existing FTCM center
 - there is enough interest to support a large group of participants
 - the proper fees are paid to the instructor, and
 - the proper fees are paid to the CCE Office for master copiesthat parish may apply for a course. It is difficult for rural areas to provide and maintain the minimum of 50 participants, but Marianne works with them whenever possible. Some resource constraints prevent every parish from receiving permission. If a parish is unable to pay, a request may be submitted by the pastor for assistance.
- Qualified persons interested in becoming FTCM instructors should call Marianne's office. It is possible to teach only in a particular area, if that is desired.

Office of Youth Ministry
No report

Treasury Report

- The treasurer was not present. Nannette reported that we were able to open a new bank account.
- The annual mailing for membership should go out today.

Old Business

- Suggestions for speakers for the March 28th Luncheon in order of invitation:
 1. Ralph Entholdt – Catechetical Leaders
 2. Father Brendan Cahill – the Year of Grace
 3. Rebecca LeBlanc – UST Alumni President
 4. Ivan Marsh – Spirituality of the Catechist
 5. Mark & Louise Zwick from St. Theresa
- The December Coordinating Committee luncheon will be at the Grand Lux Restaurant, on the corner of Westheimer and Post Oak, Thursday, December 1. Reservations are at 11:00 a.m. for 8-10 people. Remember to bring a wrapped white elephant, and money for lunch.

New Business

- Nannette asked Cindy to provide a list of committee member addresses before the next meeting.
- Mission
 - Mission Statement
 - Who we are
 - What is our purpose
 - Take Stock
 - What do you perceive our organization to be?
 - What do you perceive our image is to others?
 - What do other national organizations offer their constituencies?
 - Analyze
 - What are our strengths?
 - What are our weaknesses?
 - What are our opportunities?
- We will look at the following questions at our January 17th meeting
 - Solutions
 - Does our mission statement reflect who we are?
 - What would our hope/vision be?
 - Strategies
 - What are current trends in our constituency?
See survey from May '98
 - What does the CCE/OYM offer?
 - What can we offer that is different?
 - How can that best be presented?
 - Where do we go from here?

NEXT COORDINATING COMMITTEE MEETING: Tuesday, January 17, 12:00 noon-2:00 p.m., in Room 230/232 of St. Dominic Center. Bring a sack lunch.