

acpm Coordinating Committee Meeting Minutes October 18, 2005

Present: Anne Comeaux, Nannette Coons, Candace Jersa, Fredna Kilcummins, Cynthia Newman, Ginger Tamborello, Gretchen Tickle, Mary Jo Wilt

Opening Prayer: Cindy

CCE Report

- Anne reported that Applications for Catechetical Leadership scholarships will be available in March, which may be applied toward undergraduate or graduate degrees within catechetical ministry. There is a total \$1500 available each year, and may be divided according to the applications received. Scholarships will be awarded in June.
- Reminder of the February 10th Catechetical Leadership Conference. The CCE Office is offering scholarships to dioceses affected by the hurricanes.
- Kathy Coffey will be the presenter for the November 8th Professional Growth Day
- Publishers Day is March 2 (in the evening) and March 3. Registration Fee includes lunch.

OYM Report

- The Office of Youth Ministry has 155 people going to the National Catholic Youth Conference in Atlanta. Only 2 have previous conference experience.
- Currently collecting for hurricane victims
- Bea, Fanny and Candace are going to Milwaukee for the National Certification process for Youth Ministry and the Catechetical Leadership Institute.
- Keep Sandy and her office in your prayers.
- Candace received a request for assistance from a young man, concerned about just wages. She will recommend that he contact **acpm** for further assistance.

The September minutes were approved

Treasurers Report

- Bank balance remains \$365.00
- We now have an Employer Identification Number at Sterling Bank at Champions. It will identify us to the IRS even though we do not have employees. Bank account will be opened next week.
- After we open a bank account, we will give one of the scholarships to the CL Intern Program as promised.

Old Business

- Cindy prepared the following question from the Galveston-Mainland and Bay Area deaneries, and presented it to Anne for consideration. "May parishes, once again, offer individual content courses to their catechists in cooperation with Formation Toward Christian Ministry?"

New Business

- The meeting in December will be Thursday, Dec. 1, 11:00 a.m., at the Lux Restaurant on the NW corner of Westheimer and Post Oak. Bring a white elephant gift. (BYO\$\$)

Cindy will mail invitations to the CCE Office and Office of Youth Ministry. RSVP by next meeting, November 15th. Gretchen will call for a private or semi-private room.

- Discussed possible speakers for the March 28 Business meeting – maximum stipend will be \$200. The only suggestion made was Michael Schillaci from Catholic Charities. Possible caterers are Candy's (Hernandez) Café and Jowziak Caterers. Final recommendations for speakers and caterers are due at our November meeting.
- Nannette has not had the opportunity to update the website. Cindy will ask her son, Andy, to take a look at it.
- To file or not to file for tax exemption was discussed. **acpm** is an independent organization, and should not be affiliated with any particular parish to receive tax exempt status. Filing requires that an organization have bylaws and a constitution. We will take a look at these documents if we decide to file Articles of Incorporation. The filing fee is \$20 to apply for a 501(c)3. Otherwise, we have to pay taxes.
- We may have to edit the bylaws to permit the change in the membership period from fiscal to calendar year. Nanette will prepare a letter to go out November 1st to the membership to explain the change. It will include information about the business meeting, national conferences, and visioning. Fredna will prepare the labels for the membership.
- Next meeting we will look at old business quickly, and then proceed to look at the bylaws and discuss our vision for the coming year.

NEXT MEETING: TUESDAY, NOVEMBER 15, 12:00-2:00 P.M. , IN ROOM 230/232 AT ST DOMINIC CENTER. BRING A LUNCH.